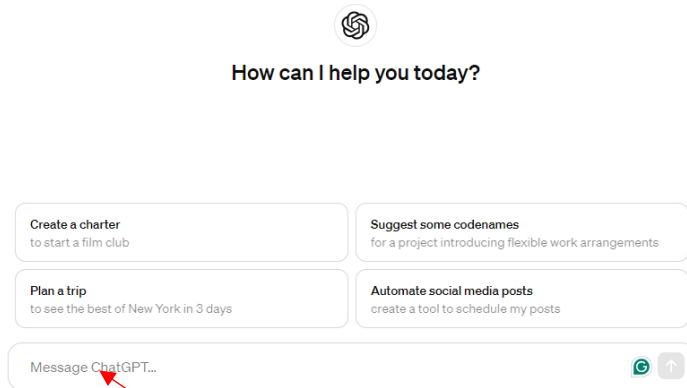


Using ChatGPT for Writing

1. Open *ChatGPT* (<http://chat.openai.com>).
2. Sign in with your Google (Gmail) account or use a different email.
You will see this screen:



3. In the **Message ChatGPT...** box, type in the 1st prompt:
Brainstorm ideas for a writing on [a topic of your choice].
4. Type in the 2nd prompt:
Create an outline for writing on [any one of the brainstormed ideas].
5. Type in the 3rd prompt:
Provide a paragraph [any genre – a letter, an essay, a story, etc.] based on the outline created.
6. **Stop and read critically.**
7. Type in the 4th prompt:
Give feedback on this paragraph.
8. Type in the 5th prompt:
Review my writing for grammatical accuracy and clarity.

Make corrections, adjustments, and edits throughout the process as necessary.